

DFW Vidya Vikas Tamil School

<https://vv.dfwhindutemple.org/Tamil/>

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Welcome

We extend a warm welcome to all parents. This handbook has been documented to provide important information about school policies and procedures. It is important that you read this handbook to understand your responsibilities and the processes of the DFW Vidya Vikas Tamil School.

We welcome parent feedback on any aspect of the Vidya Vikas Tamil School.

Our Vision

As one of the oldest Tamil schools in the DFW Metroplex and serving children of different age groups, as well as varied backgrounds, the Vidya Vikas Tamil School aims to be the destination of choice for Tamil language learning in the DFW area. With a focus on continued learning and academic coaching based on the public-school system, the school aims to:

1. Build a strong foundation for Tamil language education among children;
2. Encourage good behavior through an understanding of the Tamil cultural values;
3. Boost self-confidence by creating awareness of the richness of the Tamil heritage; and
4. Provide high quality Tamil language learning opportunities.

Origin

The Vidya Vikas Tamil school was established in 2002.

The total enrollment is approximately-50 every year.

This Tamil school is located at-1605 N Britain Rd, Irving, TX 75061.

Phone: (972) 445-3111

Curriculum and Levels

Our Tamil school follows American Tamil Academy Syllabus.

<http://www.amtaac.org>

We offer the following levels:

Mazhalai / Level 0:

Vowels and vocabularies for learning. Oral - songs and short stories

Level 1:

Vowels, consonants, noun, and vocabularies for learning. Oral - songs and picture stories

Level 2:

Compound form letter and its related noun forms and introduction to verbs and small sentences for learning and writing. Oral - songs, Thirukkural and moral stories.

Level 3:

Compound form letter and its related noun forms, phrases with noun and verbs, singular & plurals, opposites to read and write and translation from Tamil to English. Oral - proverbs, Thirukkural and Aathichudi.

Level 4:

Grammar - Verb conjugations. Reading and understanding lessons and able to do Comprehension.

Level 5:

Grammar - Noun declensions, Adjectives, Adverbs, Degrees of Comparison, Active and Passive Voice and introduction to Complex sentences. Fluent reading will be focused on lesson.

Level 6:

Grammar - Direct / Indirect Speech, Compound words, Slang, Euphemism, Idioms and Phrases, Auxiliary verbs, Progressive tense and Participles. Writing of simple essays. Fluent reading will be focused on lesson.

Attendance

The school follows a structured curriculum with a pre-planned academic calendar to ensure that there is adequate time to complete the syllabus. Students are expected to attend the Tamil school classes regularly in order to receive a comprehensive learning experience.

Unexcused absences and tardiness during class hours is discouraged as it interrupts the students learning experience. It is strongly recommended that vacation plans be scheduled to avoid missing any Tamil school days.

- Tardy will be given to the kids who enter the class after 9:15AM.
- Kids getting 3 tardies will be considered as 1 absent day.
- Maximum excused absence days are 3.

Absence Policy

The school is aware that some absences are unavoidable due to health issues or emergencies. In the case of sickness or some other unexpected absence, parents are requested to email the class teacher as soon as possible.

As the school is a community environment, students with contractible illness are requested to exercise discretion so as to not cause discomfort to other students. Students / Parents can contact the class teacher to receive instructions on the missed classes.

Absence email must be sent to vvikastamil@gmail.com and class teacher by 10AM to consider the absence as excused.

We follow the Vidya Vikas School Calendar, so please refer to that for holidays.

Dress code

Parents & students should dress as appropriate for a place of worship. The school is located within the DFW temple premises and follows their guidelines with regards to the dress code. The temple authorities request that certain type of clothing such as those described below should be avoided. Examples of clothing to be avoided within the DFW Hindu Temple premises:

1. Shorts or Skirts above the knee line.
2. Clothing that is intentionally torn or damaged.
3. Pajamas or other sleepwear.

Lending Library Policy

The Tamil school lending library is situated in the Sanskar Bhavan. The library has a good collection of Tamil books for children and adults. The library is open between 9am to 9:15am and 11am to 11:30am on Sundays. All students can borrow maximum 2 books from the library. Borrowed books should be renewed or returned promptly before the due date. In fail to return or book damage, fine will be charged accordingly.

School hours

The Tamil school timings are from 9:00am to 11:00am on Sundays.

Exams

Informal tests, quizzes, etc. will be a feature during class hours. This helps the teachers evaluate progress and assign additional coaching as necessary.

All students are required to complete three (3) trimester exams during a school year. Papers will be evaluated and provided to parents the week after each exam. Teachers will also provide verbal feedback to the parents.

Talent shows and annual days are a part and parcel of the curriculum and students are encouraged to discover their hidden talents or demonstrate their skills in a highly encouraging setting.

Grading

HomeWorks will be graded every week and summative grade will be calculated for each semester on exam day. Also, the Progress Report of the student will be sent after each semester.

Below is the Grading policy, which will be followed

- ▶ Attendance – 15%
- ▶ Homework – 25%
- ▶ Test Scores:
 - ▶ First Semester – 20%
 - ▶ Second Semester – 20%
 - ▶ Final Exam – 20%

During the End of Year Award ceremony, below listed awards will be given for every Level

- ▶ I, II and III places
- ▶ Honor Roll 80% and up
- ▶ Participation
- ▶ Full Attendance
- ▶ Reading Log Achievers

Contact Details

If you have any questions, please contact email to vvikastamil@gmail.com.

Student Handbook

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Welcome

A very warm welcome to all students. This handbook is provided to each student to create awareness of the Vidya Vikas Tamil School procedures and policies. Parents, volunteer teachers and students work together to create a friendly and inclusive learning environment for students of the Tamil language. Students are encouraged to actively participate in the running of the school.

Attendance

The school follows a structured curriculum with a pre-planned academic calendar to ensure that there is adequate time to complete the syllabus. Students are expected to attend the Tamil school classes regularly in order to receive a comprehensive learning experience.

Unexcused absences and tardiness during class hours is discouraged as it interrupts the students learning experience. It is strongly recommended that vacation plans be scheduled to avoid missing any Tamil school days.

Home work

Homework is an important part of the Tamil school curriculum. All students are expected to spend some time each day practicing the week's lessons and reviewing their homework. Prompt completion of the homework is taken into account in the grading of the student's progress through the school year.

Class Rules

The class rules are designed to provide a friendly and active learning environment for all children. Students are encouraged to be leaders by championing the school rules.

1. Students must be regular to the school and arrive on time for classes.
2. Students should be attired according to the school dress code.
3. Students should respect the teacher & their fellow students.
4. Students should refrain from bringing and operating electronic devices in class.
5. Students should strictly avoid bringing and consuming food of any type within the class. Water bottles are allowed in the classroom .
6. Students are expected to be attentive in class and follow the teacher's instructions.
7. Students are encouraged to speak in Tamil within the classroom.
8. Disruptive behaviour in the class is not allowed.

9. At the end of each class, students should proceed to the parent waiting area in an orderly manner.

Breaks

Students will be given restroom and water breaks as necessary. The classroom teacher for each class schedule the breaks.

Library

The Tamil school library is situated in the Sanskar Bhavan. The library is open between 9am to 9:15am and 11am to 11:30am. All students can borrow books from the library.

Students are encouraged to borrow and read these books as well as bring them to class for discussion. Borrowed books should be returned promptly before the due date.

Arrival and Dismissal

Students must attend every class and be on time for class. Early dismissal is not allowed unless in the case of emergencies and with permission from the class teacher.